



HOLDER LAW

Bankruptcy Attorney & Counselor

JAMES H. HOLDER, JR.

BANKRUPTCY DOCUMENT REQUEST FORM

This is a letter to let you know the documents we will need to file your bankruptcy. Please check the boxes that apply. If you do not check a box we will assume that it does not apply to you.

- Pay-stubs for the last 6 months / Social Security or Disability statements.
- The last 2 years of tax returns with W2s. _____
- If you own real estate I will need a copy of the auditor's real estate assessment or a recent home appraisal (Assessor's statement from Assessor's Office in your county courthouse) and a legal description of your real estate from a deed or mortgage contract.
- If you own your home I need a copy of your homeowner's insurance policy.
- If you own a vehicle we need the value in average/fair condition. Please go to my website at www.jamesholderlaw.net and click on bankruptcy, bankruptcy tools and click on Kelley Blue Book. Please print the value after answering the questions regarding your vehicle.
- If you own a vehicle I need a copy of your insurance policy.
- We will need 3 months bank statements for all accounts in your name.
- If you have any life insurance with cash value, we will need the face or cash value shown by a current statement from your insurance company.
- If you have any outstanding tax debt, we need the year and amount of the debt.
- If you pay or receive child support, we need the order or decree showing the court ordered amount.
- If you have any domestic relations ordered debt, we need the divorce decree or settlement agreement which states the obligation.
- If you have any pending law suits or judgments filed against you we will need a copy of the complaint and summons filed against you.
- If you have any 401K or other form of pension I need statements to show that name and address of the financial institution and the account # and value.

BUSINESSES ONLY:

- Profit and Loss for the past year.
- If you have liability insurance for your business, I need a copy of the policy.
- If you have any lease agreements, I need a copy of them.
- I need a copy of your schedule of accounts receivable.
- I need a copy of your schedule of accounts payable.
- I need copies of financial statements furnished to a third party, such as trade creditor, bank within the two years preceding the filing of the petition, including but not limited to the balance sheet, income statement and cash flow statement.
- Current books and records of the business, including checks and check registers.

Debtor signature

Co-Debtor signature

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